

Once your organization has been approved for a grant, the funds may only be used for the eligible activities outlined in your application. Any changes to the use of funds must be approved by SaskCulture. Funds may not be transferred to other activities or organizations and unused funds must be returned to SaskCulture.

Grant recipients will be required to submit a **Follow-up Report** within 45 days of the completion of the project. This report must detail the activities of the project and indicate how it met the goals of funding program.

Grant recipients are required to **retain all supporting receipts**. All first-time grant recipients will be required to submit receipts. Other grant recipients will only submit receipts if requested to do so by the Program Consultant. Failure to submit receipts may affect the approved grant amount. For example, partial or no final payment, or a grant return of the first payment may be required.

The Follow-up Report is immediately available **in the Online Granting Platform** once the applicant has received the automatic system notification that they have been approved for funding. The Follow-up Report should be referred to at the beginning of the project as statistical information will need to be gathered during the project. The grant recipient may want to use the budget tool regularly as a project management tool. Funds from the funded project must be used within 12 months of the project's start date.

Grant recipients are asked to recognize SaskCulture's funding program to help build awareness of the programs and Sask Lotteries as the funder.



YOUR ORGANIZATION NAME received financial assistance from Sask Lotteries, thanks to a SaskCulture program.

Logos and promotional materials are available to successful applicants. More information can be found using the following link: <https://www.saskculture.ca/programs/funding-programs/recognize-your-partner-logos>.

Failure to meet the above funding obligations to the satisfaction of SaskCulture will be grounds to withhold the final payment if applicable, and will restrict access to future funding.