



Main Street Saskatchewan Grant Program

Application for Training Courses and Conferences – Capacity Building

Please complete all sections of the application (Part A, B, and C) and submit a copy on USB of your application and attachments. If submitting more than one application, all applications can be placed on one USB with each file identified by project name and grant stream.

Mail or deliver applications to:
SaskCulture, 404 – 2125 11th Avenue,
Regina, SK S4P 3X3

Applications must be post marked no later than August 15, 2016 to be considered

Part A: APPLICANT AND APPLICATION DETAILS

Organization or Individual Name		
Contact Name	Contact Position	Organization's website
Mailing Address	City	Postal Code
Phone	Fax	Email

Number of individual training courses and conferences that are being applied for:		
Total Amount Requested (up to 50% of Total Eligible Project Expenses to a maximum of \$10,000 for all training course and confernececs)	Applicant Contribution (minimum 50% of eligible project expenses)	Total Costs (Must be at least double the amount requested)

Part B: DESCRIPTION AND BUDGET

Please complete a description and budget for each training course or conference being applied for

Training Course /Conference Description		
Name of Training Course/Conference:		Begin Date End Date
Name of Organization Providing the Training	Course/Conference Location	Priority ranking for this training course/workshop compared to others being requested in this Application.
Description of Training Course/Conference (for events not hosted by Main Street Saskatchewan Program):		
Describe how attending this training course/ conference will increase the capacity of your organization (for events not hosted by Main Street Saskatchewan Program) and the potential impact of the project on the fulfilling your goals and objectives:		
List of all attendees and role with organization:		Have any of the proposed attendees attended this or a similar training course/conference in the last 3 years?
Provide rationale for attending for those who have previous attendance in last 3 years:		
Describe how attendees will travel to the training courses/conferences if it is an out-of-town event:		
Provide rationale for sending multiple attendees to the training course/conference:		

Budget for Proposed Project			
Name of Training Course or Conference:			
Eligible Expenses	Amount	Revenue	Amount
		Value of Monetary Support	
Training Course/Conference Registration		Main Street Saskatchewan Grant Request (up to 50% of eligible project expenses to \$10,000)	
Travel Costs		Applicants Cash Contribution	
Car Travel		Fundraising/Cash Donations	
Accommodations		Grants from Non-Provincial Government Organizations (list)	
Meals			
Other Travel Expenses (list)			
Travel Costs		Other Monetary Sources (list)	
Other Project Expenses (list)			
		Grants from Provincial Government Ministries and Agencies (list) (cannot be used as a portion of the applicants 50% match to the Main Street Saskatchewan Grant Request but can be applied to project expenses not being funded by Main Street Saskatchewan)	
		Total Monetary Support for the Project	
		Value of In-Kind Support	Amount
		Travel Costs (list)	
		Total In-Kind Supports for the Project to be used as part of the match to the Main Street Saskatchewan Grant Request (only an amount up to 25% of the Main Street Saskatchewan Grant Request listed above can be used as a portion of the applicants 50% match to the grant request)	
		Total Additional In-Kind Supports for the Project (any additional in-kind support can be applied to project expenses not being funded by Main Street Saskatchewan)	
Total Expenses		Total Revenue (total monetary support + total in-kind supports)	

Part C: PREVIOUS TRAINING

Please provide a list of recent (last 3 years) trainings and conferences completed by staff and volunteers related to any of the Main Street 4-points. Please include events hosted by the Main Street Saskatchewan Program as well as those hosted by other organizations.

Date of Training	Location	Type of Training	Name(s) of Participants, including their role in the organization	Did this training received MSSGP funding?
2016				
2015				
2014				
2013				

Part D: ELIGIBILITY CHECKLIST AND AUTHORIZATIONS

Grant Eligibility (Please check all that apply)

- ☐ The applicant is an approved local Main Street organization in a Community participating in the Main Street Saskatchewan Program;
- ☐ The applicant does not have outstanding grant reports or repayments due to SaskCulture; **and**
- ☐ The applicant does not have any outstanding reports due to the Ministry of Parks, Culture and Sport;

Authorizations

Grant Application Submission

By signing this application, we agree to the terms outlined in the application guidelines and certify that the information contained in the application is accurate to the best of our knowledge. We authorize SaskCulture and the Ministry of Parks, Culture and Sport to publish the applicant's organization name, location and grant amount.

Applicant Name

Signature

Date

Future Communication with the Applicants

Besides regular funding correspondence, SaskCulture and the Ministry of Parks Culture and Sport sends out various electronic communications to provide updates on culture and heritage events and activities, including E-Update and professional development reminders. Although these emails are not considered SPAM, the new Canadian Anti-Spam Law (CASL) requires that we obtain your consent to send you any electronic communication that might contain commercial messages. So, please provide us with your consent to send you and your organization these materials, if you want to receive these updates.

- ☐ I hereby give my consent that SaskCulture can send me electronic messages (e.g. newsletters, emails, etc.) and I understand I can unsubscribe at any time.
- ☐ I hereby give my consent that the Ministry of Parks, Culture and Sport can send me electronic messages (e.g. event announcements, e-mails, Main Street program information, etc.) and understand that I can subscribe at any time.
- ☐ I do not consent to receive electronic messages.

Provide all email addresses that apply

