

## **Multicultural Initiatives Fund – Annual Funding**

*Guidelines - please read and agree before moving on with the rest of your grant application.*

*Application deadline: **February 1, 2016***

SaskCulture Inc.'s Multicultural Initiatives Fund (MIF) aims to advance multiculturalism in Saskatchewan by supporting projects and organizations that encourage people in Saskatchewan to share, learn, appreciate, respect and accept cultural diversity.

### **Purpose**

The Multicultural Initiatives Fund (MIF) aims to advance the course of culture in Saskatchewan by providing funds to cultural organizations in areas not typically funded by conventional support systems.

The MIF Annual Funding program objectives are to:

- Stimulate and support the advancement of multiculturalism in the main policy areas identified in the Canadian and Saskatchewan Multiculturalism Acts: cultural identity, intercultural understanding and issues related to social justice and harmony;
- Increase and complement the quality, quantity, and reach of multicultural programs, projects and activities;
- Develop and support innovative and/or strategic approaches to the advancement of multiculturalism;
- Provide enabling resources to community-based organizations to ensure a wide range of multicultural programs and services are available;
- Support youth initiatives that will contribute to the future development of multiculturalism in society; and
- Support developing cultural organizations that require funds to establish ongoing operations and services in unique areas not already funded by conventional support systems.

Priority will be given to:

- Provincial-in-scope, multicultural, Indigenous and ethno-cultural organizations that provide ongoing services and programming which contributes to the advancement of multiculturalism in Saskatchewan.

If you are unsure if your organization fits the purpose of this grant, please contact the Consultant, or see a list of successful applicants at [www.saskculture.ca](http://www.saskculture.ca).

## Applicant Eligibility

All applicants for MIF Annual Funding are required to consult with SaskCulture prior to submitting an application.

Eligible Applicants are:

- **Registered Non-Profit** organizations in Saskatchewan. These organizations must:
  - have a primarily multicultural, Indigenous or ethno-cultural mandate as defined by SaskCulture's Cultural Policy.
  - be in existence as a registered non-profit for at least one full fiscal year. If your organization has been incorporated for less than a year, please contact the SaskCulture Consultant to discuss options;

[http://www.saskculture.ca/content/file/14-07\\_Cultural\\_Policy.pdf](http://www.saskculture.ca/content/file/14-07_Cultural_Policy.pdf)

- In good standing with Information Services Corporation (ISC) and have no outstanding grant follow-ups due to SaskCulture; and
- **Provide a copy of the organization's signed annual financial statement that was most recently submitted to the Information Services Corporation (ISC) to show evidence of good standing as a non-profit organization in Saskatchewan.**

## Eligible Activities

All funds are to be used for the benefit of cultural development in Saskatchewan and for residents of Saskatchewan.

The organization's annual activities must meet at least one objective listed under the purpose of the MIF Annual program to be considered for funding.

Applicants should consult with SaskCulture prior to submitting an application to discuss the eligibility of their proposal and to determine which funding program would be the best fit.

Applicants may only submit one application per grant deadline. Multiple applications will not be considered. Applicants may not apply to multiple SaskCulture funding programs to support the same activity for the same time frame.

## Funding Levels

Up to 50% of an organization's annual budget, to a maximum of \$20,000.

## Ineligible Expenses

The following items are ineligible for MIF Annual funds:

- Capital expenditures, construction, renovations or repairs;
- Cash prizes, gifts, or the purchase of alcohol;

- Food that is not a central focus of a cultural activity. Food costs are **ONLY** eligible if the cultural activity that is being offered is specifically focused on the cultural significance and mentorship aspects associated with traditional food preparation, instruction, gathering and so on;
- Activity that exclusively promotes definable religious or political viewpoints;
- In-kind contributions (donations of goods and services) do not replace eligible expenses;
- Contributions of volunteer hours; and
- Allowances, wages or personal expenses for program registrants and participants.

## Budget Notes

The budget should include all revenue and expenses related to your organization, including grant requests to other funding programs or agencies.

Expenses claimed must be to support eligible activity proposed in the application.

All organizational income and expenses should be included in the budget form and the budget should balance (revenue = expenses). Please use the budget tool provided.

***In-Kind Contributions:*** The value of donations of goods and services are not eligible and should not be included in the budget. Contributions and non-monetary support can be described in the proposal as evidence of community support and partnerships.

## Application Process

**Applications are due January 31 each year.** If the deadline falls on a weekend or statutory holiday, the deadline becomes the next business day. As of the 2016 deadline, SaskCulture has moved to an online application process. **Late applications will not be considered for funding.**

**Organizations must consult with SaskCulture prior to submitting a MIF Annual application.**

SaskCulture will review applications to confirm basic eligibility requirements have been met. Eligible applications are adjudicated by a volunteer jury and applicants are informed of results within eight (8) weeks of the application deadline.

Funding decisions are final and will not be revisited or appealed.

Successful applicants receive 75% of their total grant allocation upon grant approval and the remaining 25% upon SaskCulture's acceptance of a properly filed follow-up report.

Only signed and complete applications will be considered.

## Application Assessment

The funding adjudicators will assess applications based on the following criteria:

- Extent to which the programs addresses one or more of the objectives of the MIF Annual program;

- Extent to which the organization presents a significant opportunity to advance multiculturalism through cultural identity, intercultural understanding, or issues related to social justice and harmony;
- Uniqueness of the organization in its role in serving multiculturalism in Saskatchewan;
- Community relevance, as demonstrated through letters of support, financial contribution, and volunteer and member participation;
- Extent of commitment to volunteer and community involvement;
- Evidence of organizational effectiveness
- Ability of the organization to achieve results through effective planning and evaluation;
- Demonstration of accountable and responsible use of funds;
- Extent of resourcefulness, collaboration and partnerships;
- Demonstration of financial need – the organization has demonstrated efforts to access funds from other sources; and
- Quality of proposed activities.

## Funding Obligations

MIF Annual Funding is granted for an organization's upcoming fiscal year.

**Funds may only be used for the eligible activities outlined in your application. Significant changes to the use of funds must be approved by SaskCulture. Funds may not be transferred to other activities or organizations and unused funds must be returned to SaskCulture.**

Successful applicants will be required to submit a follow-up report within 90 days of the organization's fiscal year-end. This report must detail the activities through the organization's fiscal year and indicate how it met the goals of the MIF program. Include a financial statement to show that the entire list of eligible expenses has been incurred, not just the amount granted through MIF.

If the applicant is approved for funding, the follow-up form will be available online and should be referred to throughout the fiscal year as statistical information will need to be gathered. The applicant may want to use the budget tool regularly as a budget management tool.

Groups receiving grants must promote SaskCulture and Saskatchewan Lotteries as supporters of their activities. Logos and promotional materials are available to successful applicants.

Failure to meet the above funding obligations to the satisfaction of SaskCulture will be grounds to withhold the final payment, request a return of grant funds already issued and/or restrict access to future funding.

## Privacy Statement

SaskCulture is committed to protecting the confidentiality and privacy of our applicants, members, volunteers, clients, partners, and employees.

All information in this application will remain confidential. SaskCulture collects, uses and distributes funding information in order to adjudicate and manage the Culture Section of the Saskatchewan Lotteries Trust Fund for Sport, Culture and Recreation and to promote cultural activity within the province.

By signing this application you authorize SaskCulture Inc. to publish your organization's name, location and funding amounts, as well as anecdotal information for promotional and advocacy purposes.

Please contact SaskCulture if you would like to withdraw your consent to these stipulations.

To ensure you receive information on funding programs and other cultural network updates, please consent and provide an email on your application where SaskCulture updates can be directed. Unsubscribe options are available when requested.