



## Multicultural Initiatives Fund – Project Funding

*Application deadlines: March 31, September 30*

SaskCulture Inc.'s Multicultural Initiatives Fund (MIF) aims to advance multiculturalism in Saskatchewan by supporting projects encouraging people in Saskatchewan to share, learn, appreciate, respect and accept cultural diversity.

### Purpose

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The Multicultural Initiatives Fund aims to advance the course of culture in Saskatchewan by providing funds to organizations\* in areas not typically funded by conventional support systems.

The MIF program objectives are to:

- Support ethno-cultural, multicultural, First Nations and Métis initiatives, projects and activities;
- Provide enabling resources to community-based organizations to ensure a wide-range of multicultural programs and services are offered to the people of Saskatchewan; and
- Stimulate and support the advancement of multiculturalism through: cultural identity, intercultural understanding, or issues related to social justice and harmony.

Priority will be given to:

- Cross-cultural or intercultural educational projects;
- Multicultural festivals and events;
- First Nations and Métis educational activities or programs that have a focus on implementing or working towards implementing the Truth and Reconciliation Commission's Calls to Action or reconciliation efforts;
- Organizations and projects not already funded by other Lottery-supported grant programs;
- Applications involving significant Indigenous and/or youth involvement, and those from the province's smaller communities.

*SaskCulture encourages applicant organizations to incorporate Canada 150 themes into their projects for 2017. If you are unsure whether your project fits the purpose of this grant, please contact the consultant, or see a list of successful applicants and project descriptions at [www.saskculture.ca](http://www.saskculture.ca).*

\*Multicultural and ethno-cultural organizations that provide ongoing programming and services directed at the advancement of multiculturalism in Saskatchewan may wish to apply to the MIF Annual Program.

#### Contact

Paul Gingras

Outreach Consultant

Phone: (306) 780-9813

Toll Free: 1-866-476-6830

Email: [pgingras@saskculture.sk.ca](mailto:pgingras@saskculture.sk.ca)

## Applicant Eligibility

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Organizations are strongly encouraged to consult with SaskCulture well in advance of the deadline.

Eligible Applicants are:

- **Registered Non-Profit** organization in Saskatchewan. These organizations must:
  - have been in existence as a registered non-profit for at least one full fiscal year;
  - have a primarily cultural mandate in Arts, Heritage, Multiculturalism or Cultural Industries as defined by SaskCulture's Cultural Policy, or otherwise demonstrate significant engagement in cultural activity;  
*([http://www.saskculture.ca/content/file/14-07\\_Cultural\\_Policy.pdf](http://www.saskculture.ca/content/file/14-07_Cultural_Policy.pdf))*
  - be in good standing with Information Services Corporation (ISC) and have no outstanding grant follow-ups due to SaskCulture; and
  - **provide a copy of the organization's signed annual financial statement that was most recently submitted to the Information Services Corporation (ISC) to show evidence of good standing as a non-profit organization in Saskatchewan.**

OR

- **Be a First Nations band or Municipality.** The applicant must:
  - be in good standing with the Saskatchewan Lotteries Community Grant Program; and
  - have no outstanding grant follow-ups due to SaskCulture.

### Ineligible Applicants:

- Schools, post-secondary institutions and unincorporated community groups are ineligible for this grant.
- Unincorporated community groups may consider forming a partnership with an eligible organization to meet the eligibility requirements for this grant program. Please consult with SaskCulture.
- Schools and post-secondary institutions are ineligible for this grant. Interested schools should inquire about:
  - **Artists in Schools program** at the Saskatchewan Arts Board as an alternative to this grant program: <http://www.saskartsboard.ca/menu/apply/programs-a-z/artists-in-schools.html>
  - Multicultural Education Initiatives through the Multicultural Council of Saskatchewan: <http://mcos.ca/mcos-investments/>

Projects that are submitted that do not meet the eligibility requirements will not be reviewed.

## Project Eligibility

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All funds are to be used for the benefit of cultural development in Saskatchewan and for residents of Saskatchewan.

Projects must meet at least one objective listed under the purpose of the MIF program to be considered for funding. Organizations and/or projects must address a community-identified need and demonstrate community involvement.

- Applicants may submit one application per grant deadline. Multiple applications will not be considered.
- Applicants can access only one MIF Project grant at a time.
  - If the applicant already has an outstanding/overdue SaskCulture grant, a second proposal will not be considered until the current one is reconciled.
  - If the applicant's current MIF Project grant is wrapping up during the time of application for another deadline, contact SaskCulture for options.
- Applicants **may not** apply to multiple SaskCulture funding programs to support the same activity for the same time frame.
- Eligible projects must start at least eight (8) weeks after the application deadline, and end within twelve (12) months of the project start date.

Applicants should consult with SaskCulture prior to submitting an application to discuss the eligibility of their proposal and to determine which funding program would be the best fit.

## Eligible Expenses

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**Organizations that are not ethno-cultural, multicultural, First Nations or Métis, and that are applying for support for a festival or performance, must provide details of the multicultural, First Nation or Métis performers and will be provided funding only for their artistic fees.**

For MIF Project grants, all expenses must fall within the indicated start and end date of the grant. Expenses incurred before or after the grant period will not be eligible.

## Ineligible Expenses

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The following items are ineligible for SaskCulture funds:

- Funds may not be used for construction, renovations or repairs, capital expenditures, cash prizes, gifts, or the purchase of alcohol;
- Activity that exclusively promotes definable religious or political viewpoints;
- Contributions of volunteer hours;

- Food or food-related costs are generally ineligible. However, a maximum of 10% of the total grant award can be applied towards nutrition-related expenses if these costs can be directly attributed to the cultural activity;
- Allowances, wages or personal expenses for program registrants and participants;
- Salaries and expenses of existing staff of the applicant organization;
- Office and administration fees including utilities, rent and/or rental of an applicant organization facilities; and
- In-kind contributions (donations for food, goods, services, equipment, waiving rental fee, etc.).

## Budget Notes

The budget should include all revenue and expenses related to your project including grant requests to other funding programs or agencies.

Expenses claimed must be to support eligible activity proposed in the application.

All project income and expenses should be included in budget form and the budget should balance (revenue = expenses).

The budget tool is for project costs. Regular organizational operating expenses, staff wages and contributions of volunteer time should not be identified as revenue or expenses in the budget. These costs are ineligible for the program. Do not use them in the budget to calculate the 70% funding maximum for a project.

***In-Kind Contributions:*** The value of donations of goods and services do not substitute for eligible expenses and should not be included in the budget. Contributions and non-monetary support for a project can be described in proposal as evidence of community support and partnerships.

## Funding Levels

The MIF Project grant covers expenses up to 70% of the total eligible project cost. The maximum request amount is \$10,000.00. The amount the applicant is contributing must be explained in the budget section and must cover eligible expenses for the project. Amounts requested will be reduced if the applicant does not meet the minimum required contribution amounts.

Example:

MIF Project Grant Request	Minimum Applicant Contribution	Total Minimum Eligible Project Expense
\$10,000.00	\$ 4,285	\$ 14,285
\$8,000.00	\$ 3,428	\$ 11,428
\$6,000.00	\$ 2,571	\$ 8,571
\$4,000.00	\$ 1,714	\$ 5,714
\$2,000.00	\$ 857	\$ 2,857

## Application Process

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**Applications are due September 30<sup>th</sup> and March 31<sup>st</sup> each year.** As of the October 2015, SaskCulture has moved to an online application process. **Late applications will not be considered for funding.**

Organizations are encouraged to consult with SaskCulture prior to submitting an application. SaskCulture will review applications to confirm basic eligibility requirements have been met.

Eligible applications are adjudicated by a volunteer jury with cultural expertise representing the northern, central and southern regions of Saskatchewan. Applicants are informed of results within eight (8) weeks of the application deadline.

Funding decisions are final and will not be revisited or appealed.

Successful applicants receive 75% of their total grant allocation upon grant approval and the remaining 25% upon SaskCulture's acceptance of a properly filed follow-up report.

Only complete and signed applications will be considered.

## Application Assessment

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The funding adjudicators will assess applications based on the following criteria:

- Extent to which the project addresses one or more of the objectives of the MIF program purpose;
- Quality and merit of proposed activity;
- Realistic and responsible use of resources (funds, volunteers, etc.);
- Uniqueness of activity: it does not duplicate existing programs and services offered within the same jurisdiction;
- Evidence of the ability of organization to carry out project and deliver quality programs and services;
- Extent of participation and access for target populations (First Nations, Métis, and youth);
- Extent of resourcefulness, collaboration and partnerships;
- Potential for ongoing impact and legacy; and
- Extent of support and involvement from your community.

## Funding Obligations

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**Funds may only be used for the eligible activities outlined in your application. Significant changes to the use of funds must be approved by SaskCulture. Funds may not be transferred to other activities or organizations and unused funds must be returned to SaskCulture.**

Successful applicants will be required to submit a **follow-up report** within 45 days of the completion of the project. This report must detail the activities of the project and indicate how it met the goals of the MIF program. **Copies of receipts must be submitted with a financial statement** to show all approved

eligible expenses has been paid. Include receipts for all expenses covered by MIF Project (70%) and the applicant's contribution (30%). Please see the Funding Level Chart on p. 4. If the applicant is approved for funding, the follow-up form is immediately available online and should be referred to at the beginning of the project as statistical information will need to be gathered during the project. The applicant may want to use the budget tool regularly as a project management tool.

Funds from MIF Project must be used within 12 months of the project's start date.

Groups receiving grants must promote SaskCulture and Saskatchewan Lotteries as supporters of their activities. Logos and promotional materials are available to successful applicants.

Failure to meet the above funding obligations to the satisfaction of SaskCulture will be grounds to withhold the final payment and will restrict access to future funding.

## Privacy Statement

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SaskCulture is committed to protecting the confidentiality and privacy of our applicants, members, volunteers, clients, partners, and employees.

All information in this application will remain confidential. SaskCulture collects, uses and distributes funding information in order to adjudicate and manage the Cultural Section of the Saskatchewan Lotteries Trust Fund and to promote cultural activity within the province.

By signing this application you authorize SaskCulture Inc. to publish your organization's name, location and funding amounts, as well as anecdotal information for promotional and advocacy purposes.

Please contact SaskCulture if you would like to withdraw your consent to these stipulations.

To ensure you receive information on funding programs and other cultural network updates, please consent and provide an email on your application where SaskCulture updates can be directed. Unsubscribe options are available when requested.