



## Main Street Saskatchewan Grant Program

### Application for Non-Training Activities – Capacity Building

Please complete all sections of the application (Part A, B, and C) and submit a copy on USB of your application and attachments. If submitting more than one application, all applications can be placed on one USB with each file identified by project name and grant stream.

Mail or deliver applications to:  
SaskCulture, 404 – 2125 11th Avenue,  
Regina, SK S4P 3X3

**Applications must be post marked no later than January 23, 2017 to be considered**

Please complete one application for each project being applied for

### Part A: APPLICANT AND APPLICATION DETAILS

Organization or Individual Name		
Contact Name	Contact Position	Organization's website
Mailing Address	City	Postal Code
Phone	Fax	Email

  

Total Amount Requested (up to 50% of Total Eligible Project Expenses to a maximum of \$10,000 per project)	Applicant Contribution (minimum 50% of eligible project expenses)	Total Costs (Must be at least double the amount requested)
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## Part B: DESCRIPTION AND BUDGET

Project Description		
Name of Project:	Begin Date	End Date
Description of the proposed project, including the scope of work, locations and detailed timeline of activities (max 600 characters):		
Describe the intended results/outcome of the project (max 600 characters) :		
Describe how attending this training course/ conference will increase the capacity of your organization to implement the Main Street 4-Point Approach and the potential impact of the project on fulfilling of your goals and objectives (max 600 characters):		
Priority ranking for this project compared to other non-training capacity building projects being requested at this Application Deadline?		
List of Attachments (i.e. request for proposal, submitted proposals, detailed project descriptions, letter of support, etc.)		

Budget for Proposed Project			
Eligible Expenses		Revenue	
	Amount	Value of Monetary Support	Amount
Wages (Contractors, labourers, etc.)		<b>Main Street Saskatchewan Grant Request</b> (up to 50% of eligible project expenses to \$10,000)	
Supplies and Materials		Applicants Cash Contribution	
		Fundraising/Cash Donations	
Facility/Equipment Rental		Grants from Non-Provincial Government Organizations (list)	
Research Reports and Assessments			
		Other Monetary Sources (list)	
Travel Costs			
Car Travel			
Accommodations		Grants from Provincial Government Ministries and Agencies (list) (cannot be used as a portion of the applicants 50% match to the Main Street Saskatchewan Grant Request but can be applied to project expenses not being funded by Main Street Saskatchewan)	
Meals			
Other Travel Expenses (list)		<b>Total Monetary Support for the Project</b>	
		<b>Value of In-Kind Support</b>	<b>Amount</b>
		Labour (valued at \$10.50/hr)	
Advertising and Promotion		Professional Services (valued at market rate)	
Other Project Expenses (list)		Supplies and Materials (valued at market rate)	
		Other In-kind (list)	
		<b>Total In-Kind Supports for the Project to be used as part of the match to the Main Street Saskatchewan Grant Request</b> (only an amount up to 25% of the Main Street Saskatchewan Grant Request listed above can be used as a portion of the applicants 50% match to the grant request)	
		<b>Total Additional In-Kind Supports for the Project</b> (any additional in-kind support can be applied to project expenses not being funded by Main Street Saskatchewan)	
<b>Total Expenses</b>		<b>Total Revenue</b> (total monetary support + total in-kind supports)	

This is a sample of possible budget items. Please include an itemized list of expenses and revenue in your budget. Attach another sheet if needed and/or use the project detail worksheet provided by the Ministry. Keep a copy of this budget document and any other worksheet for us in completing your follow-up report.

## Part C: ELIGIBILITY CHECKLIST AND AUTHORIZATIONS

### Grant Eligibility (Please check all that apply)

- ☐ The applicant is an approved local Main Street organization in a Community participating in the Main Street Saskatchewan Program;
- ☐ The applicant does not have outstanding grant reports or repayments due to SaskCulture; **and**
- ☐ The applicant does not have any outstanding reports due to the Ministry of Parks, Culture and Sport;

### Authorizations

#### Grant Application Submission

- ☐ By clicking this box, we agree to the terms outlined in the application guidelines and certify that the information contained in the application is accurate to the best of our knowledge. We authorize SaskCulture and the Ministry of Parks, Culture and Sport to publish the applicant's organization name, location and grant amount.

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Date

#### Future Communication with the Applicants

Besides regular funding correspondence, SaskCulture and the Ministry of Parks Culture and Sport sends out various electronic communications to provide updates on culture and heritage events and activities, including E-Update and professional development reminders. Although these emails are not considered SPAM, the new Canadian Anti-Spam Law (CASL) requires that we obtain your consent to send you any electronic communication that might contain commercial messages. So, please provide us with your consent to send you and your organization these materials, if you want to receive these updates.

- ☐ I hereby give my consent that SaskCulture can send me electronic messages (e.g. newsletters, emails, etc.) and I understand I can unsubscribe at any time.
- ☐ I hereby give my consent that the Ministry of Parks, Culture and Sport can send me electronic messages (e.g. event announcements, e-mails, Main Street program information, etc.) and understand that I can subscribe at any time.
- ☐ I do not consent to receive electronic messages.

Provide all email addresses that apply

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