

**SASKCULTURE INC.
BOARD OF DIRECTORS POLICY**

Policy Name:	Communication and Support to the Board	Number: EL-9
Policy Type:	Executive Limitations	Date Approved: April 2000 Latest Revision:

The General Manager shall not permit the Board to be uninformed or unsupported in its work.

Further, without limiting the scope of the above statement by the following list, the General Manager shall not fail to:

1. Supply to the Board as many relevant staff and external points of view, issues and options as needed for fully informed Board choices.
2. Make the Board aware of changes in the assumptions upon which any Board policy has previously been established.
3. Submit the monitoring data required by the Board (see policy on Monitoring Executive Performance) in a timely, accurate and understandable fashion, directly addressing provisions of the Board policies being monitored.
4. Inform the Board of relevant trends, anticipated adverse media coverage, senior personnel changes, actual or potential lawsuits against the organization, material external and internal changes, and publicly visible event or changes.
5. Advise the Board if, in the General Manager's opinion, the Board is not in compliance with its own policies on Governance Process and Board-CEO Relationship, particularly in the case of Board behaviour which is detrimental to the work relationship between the Board and the General Manager.
6. Ensure that information presented to the Board is timely, accurate, complete and in a form useful for governance decision-making.
7. Provide a timely, secure mechanism for official Board, officer or committee communications.
8. Deal with the Board as a whole except (a) for fulfilling individual requests for information or (b) for responding to officers or committees duly charged by the Board.
9. Supply for the consent agenda all items delegated to the General Manager, yet required by law or contract to be Board-approved, along with the monitoring assurance pertaining to the item(s).
10. Provide reasonable administrative support for Board activities.
11. Report in a timely manner actual or anticipated non-compliance with any policy of the Board.

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