

**SASKCULTURE INC.
BOARD OF DIRECTORS POLICY**

Policy Name: Membership

Number: GP-15

Policy Type: Governance Process

Date Approved: April 2000

Latest Revision: March 2010

SaskCulture is comprised of community based organizations and individuals who have joined together voluntarily to further the course of culture.

Membership shall be open to all partnerships, corporations, cooperatives, unions, professional associations, organizations and individuals that support the principles and values of SaskCulture Inc.

As defined in the Constitution, there are three classes of membership in SaskCulture.

I. Voting Membership

Voting membership is open to:

1. Organizations:

- 1.1 that offer provincial program delivery;
- 1.2 that meet the performance criteria of SaskCulture's Cultural Policy as amended from time to time; and
- 1.3 shall be one of the following:
 - 1.3.1 non-profit corporations or co-operatives that have primarily cultural objectives;
 - 1.3.2 unions and professional associations that have primarily cultural objectives;
 - 1.3.3 boards, agencies or corporations, with primarily cultural objectives, that exist by specific legislation and are arms-length from government.

2. Districts for Sport, Culture and Recreation:

- 2.1. that are non-profit organizations recognized by the Saskatchewan Lotteries Trust Fund for Sport, Culture and Recreation; and
- 2.2. that facilitate the delivery of cultural activities, as well as sport and recreation, in communities throughout Saskatchewan.

3. Applicants for voting membership must endorse SaskCulture Inc.'s Principles and Values.

4. Applicants for voting membership must provide the following documents along with their payment and application form:

- 4.1 Constitution or Act of Legislation or other documentation that explains the organization's mandate;
 - 4.2 Membership list or constituency that organization serves; and
 - 4.3 List of programs/services and their location.
5. Applicants for voting membership must demonstrate that the organization:
- 5.1 Has an established presence throughout the province or is a District for Sport, Culture and Recreation;
 - 5.2 Has a unique cultural mandate and contributes to the course of Saskatchewan's culture as a whole;
 - 5.3 Has programs reflective of that unique mandate;
 - 5.4 Adds value to the cultural experience – that it is not a consumer, but rather a producer of culture;
 - 5.5 Has an effective communication network;
 - 5.6 Provides programs/services to people who experience barriers to participating in cultural activity; and
 - 5.7 Has a commitment to volunteer and/or community involvement.
6. Only Voting Members who have paid the applicable annual membership fee for that year shall be entitled to vote at all meetings of the Members.

II. Non-Voting Membership

Non-voting membership is open to:

7. Organizations or corporations:
 - 7.1. that have primarily cultural objectives; and/or
 - 7.2. that contribute to the course of Saskatchewan's culture; and
 - 7.3. that have a commitment to the development and involvement of volunteers and/or communities.
8. Individuals that endorse the principles and values of SaskCulture.
9. Organizational and individual applicants for non-voting membership must endorse SaskCulture Inc.'s Principles and Values.
10. Organizational applicants for non-voting membership must provide the following documents along with their payment and application form:
 - 10.1 Constitution, Act of Legislation or other documentation that explains the organization's mandate;
 - 10.2 Membership list or constituency that organization serves; and
 - 10.3 List of programs/services and their locations.

11. Organizational applicants for non-voting membership must demonstrate that the organization:

11.1 Has primarily cultural objectives and/or contributes to the course of Saskatchewan's culture; and

11.2 Has a commitment to volunteer and/or community involvement.

III. Honourary Lifetime Members

12. Honourary Lifetime members are appointed by the Board of Directors from time to time. No membership fee is required for Honourary Lifetime members. Honourary Lifetime members shall be non-voting.

13. Honourary Lifetime Membership is open to individuals that:

13.1 Have made an extraordinary contribution to culture in Saskatchewan;

13.2 Have met the majority of the performance criteria of SaskCulture's Cultural Policy as amended from time to time;

13.3 Embody SaskCulture Inc.'s Principles and Values;

13.4 Are not in a conflict of interest with SaskCulture at the time of appointment; and

13.5 Upon completion of the nomination process.

Approval of Membership

14. The Board shall approve membership, excluding Honourary Lifetime Members, via the Consent Agenda, after receiving from the General Manager assurance that the applicant meets the criteria in this policy.

Membership Fees

15. Membership fees shall be set by the Board.

16. A member that is sixty (60) days in arrears of payment of annual membership fees shall automatically be suspended as a member.

17. A membership that has been suspended for two (2) consecutive years shall be required to submit all application documents along with payment for approval by the Board.