

**SASKCULTURE INC.
BOARD OF DIRECTORS POLICY**

Policy Name:	Board Committee Principles	Number: GP-6
Policy Type:	Governance Process	Date Approved: April 2000 Latest Revision:

Board committees, when used, will be assigned so as to reinforce the wholeness of the Board’s job and so as never to interfere with delegation from Board to General Manager. Committees will be used sparingly, only when other methods have been deemed inadequate.

1. Board committees are to help the Board do its job, never to help or advise the staff. Committees ordinarily will assist the Board by preparing policy alternatives and implications for Board deliberation. In keeping with the Board’s broader focus, Board committees will normally not have direct dealings with current staff operations.
2. Board committees may not speak or act for the Board except when formally given such authority for specific and/or time-limited purposes. Expectations and authority will be carefully stated in order not to conflict with authority delegated to the General Manager.
3. Board committees cannot exercise authority over staff. Because the General Manager works for the full Board, he or she will not be required to obtain approval of a Board Committee before an executive action.
4. If a Board committee is used to monitor organizational performance in a given area, the same committee must not have helped the Board create policy in that area. This separation of responsibility for policy development and responsibility for monitoring policy compliance is to prevent a committee from identifying with a part of the organization rather than the whole. The Board retains responsibility and authority to monitor organizational performance.
5. This policy applies only to committees which are formed by Board action, whether or not the committees include non-Board members. It does not apply to committees formed under the authority of the General Manager.

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**SASKCULTURE INC.
BOARD OF DIRECTORS POLICY**

Policy Name: Board Committee Structure **Number:** GP-7
Policy Type: Governance Process **Date Approved:** April 2000
Latest Revision:

A committee is a Board committee only if its existence and charge come from the Board, regardless of whether Board members sit on the committee. The only Board committees are those which are set forth in this policy. Unless otherwise stated, a committee ceases to exist as soon as its task is complete.

1. Committee expenses will be reimbursed in accordance with Board Policy GP-8.
2. All committee members shall abide by the same Code of Conduct as governs the Board.
3. Except as defined in written Terms of Reference, no committee has authority to commit the funds or resources of SaskCulture Inc.
4. Staff assigned by the General Manager as resources to board committees shall be non-voting members of the committees.
5. The President shall be an Ex-Officio member of all committees.

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