

## **Eligible Expenses**

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The IACL grant can cover direct costs to develop and deliver a cultural project.

Please ensure that only Eligible Expenses are included in the budget table tool in the application form and that revenues and expenses are clearly explained and balanced (revenue = expenses).

Upon approval, funds may only be used for the eligible activities outlined in your application. Significant changes to the use of funds must be approved by SaskCulture. Funds may not be transferred to other activities or organizations and unused funds must be returned to SaskCulture.

If grants are received from other sources for this project, make sure there are enough eligible expenses for each grant source. If the expenses are less than the total grant funding, a portion of the SaskCulture grant may need to be returned.

The following items are **Eligible project expenses**:

### **Wages/Honorariums:**

- Wages, honorarium and contract agreements for cultural resource people who are offering their skills and expertise for the term of the project.
- Wages for out-of-province cultural workers may be eligible if it is to lead work that cannot otherwise be conducted by someone in Saskatchewan. Contact the Consultant before making an out-of-province request.
- Pay for cultural experts who are sharing their knowledge and skills for the project.
- Honourarium for program participants who are directly contributing their knowledge and/or lived experience to community engagement projects.
- Organizations that are not First Nations or Métis led may **not** apply for events and festivals.

### **Project Expenses including Food and Nutrition:**

- Material expenses related to the cultural activity, including gifts related to First Nations cultural protocols.
- Cultural material assets must remain with the applicant organization, not the participants.
- Food/Nutrition expenses as an important component of program delivery, **if discussed with the Consultant:**
  - A recommended maximum of 20% of the total grant award can support food expenses that are a part of the cultural experience being offered;
  - While there is some flexibility, a strong rationale would need to be provided to exceed this amount, such as:
    - Costs integral to learning how to prepare a cultural dish
    - Sharing food as part of cultural engagement and cultural traditions
    - Removing barriers for children by providing nutritious snacks

- Organizations are strongly encouraged to follow [Canada's Food Guide](#) for healthy options;
- **Note:** Catering costs for a conference or activity are not eligible.

#### **Facilities / Studio / Offices Costs**

- Facility costs would only be considered eligible in situations where additional space is required for the project to move ahead.

#### **Travel Costs:**

- Travel expenses for participants based in Saskatchewan attending eligible activity.
- This includes gas, rental of vehicles, bus transit, taxi or ride share, and airfare.

#### **Advertising and Promotions:**

- A recommended maximum of 10% of the total grant request can be used for advertising and promotion costs for the project.
- A strong rationale would need to be provided to exceed this amount.

## **Ineligible Expenses** —————

The following items are **Ineligible project expenses**:

#### **Wages/Honorariums:**

- Allowances, wages or personal expenses for program registrants and participants.
- Salaries and expenses of existing staff of the applicant organization.

#### **Project Expenses:**

- Capital expenses such as construction, renovations or repairs.
- Sponsorships, fundraisers, award ceremonies, galas or banquets.
- Cash or other prizes, gifts, medals, trophies, charitable donations, or the purchase of alcohol.

#### **Facilities / Studio / Office Costs:**

- Office and administration fees, including utilities, rent and/or rental of an applicant organization's own facilities.

#### **Travel Costs:**

- Travel and accommodation expenses to bring in out-of-province cultural workers.
- Travel and any program expenses for out-of-province participants.
- Expenses related to cultural activity taking place outside of the province.
  - *Discuss exceptions with the Consultant.*

#### **In-Kind Contributions:**

In-kind contributions (such as volunteer hours, donations for food, goods, services, equipment, waiving office/facility rental fee, etc.) do not replace eligible expenses and should not be included in the budget. In-kind contributions and non-monetary support for a project can be described in the proposal as evidence of community support and partnerships.