

Eligible Expenses

The MCDF grant can cover direct costs to the development and delivery of a cultural project. When submitting a proposal, please ensure that only Eligible Expenses are included.

The **maximum request amount is \$10,000.00** towards eligible project expenses.

In-kind contributions are not eligible expenses. Contact the consultant if there is any uncertainty on what is eligible and ineligible.

Eligible expenses for the MCDF grant include:

- Wages, honorarium and contract agreements for Métis cultural resource people who are offering their skills and expertise for the term of the project. This does not replace wages for the core job responsibilities of existing staff;
- Travel expenses for program participants. This includes gas, rental of vehicles, bus transit and airfare. While the primary cultural activities must take place in Saskatchewan, travel outside of the province is eligible if it is to bring resource peoples in locally to conduct work;
- Material expenses related to the cultural activity;
- Facility costs would only be considered eligible in situations where additional space is required for the project to move ahead. The existing space/facility of an applicant organization is not eligible and would be considered as an in-kind contribution - i.e. rent, utilities and office overhead.
- A recommended maximum of 20% of the total grant award can support food expenses that are a part of the cultural experience that is being offered for participants. A strong rationale would need to be provided to exceed this amount.
- A recommended maximum of 10% of the total grant request can be utilized for advertising and promotion cost for the project. A strong rationale would need to be provided to exceed this amount.

All expenses must fall within the indicated start and end date of the grant. Expenses incurred before or after the grant period will not be eligible.

Ineligible Expenses

The following items are ineligible for MCDF funds:

- Capital expenses such as construction, renovations or repairs or purchase of major equipment such as computers, video camcorders, power tools, etc.;
- Cash prizes, gifts, or the purchase of alcohol;
- Activity that exclusively promotes definable religious or political viewpoints;
- Contributions of volunteer hours;
- Food or food-related costs are generally ineligible. However, up to 20% of the grant may be used for nutrition if these costs can be directly attributed to the cultural activity;
- Allowances, wages or personal expenses for program registrants and participants;
- Salaries and expenses of existing staff of the applicant organization – except when they are hired to perform the duties of a cultural worker;
- Office and administration fees including utilities, rent and/or rental of an applicant organization facilities; and
- In-kind contributions (donations for food, goods, services, equipment, waiving rental fee, etc.) do not replace eligible expenses.